

PALO ALTO & KOSSUTH COUNTIES



COMMUNITY EMPOWERMENT

PAK Empowerment Board Meeting Minutes

June 25, 2007

At Smith Wellness Center in Emmetsburg

Mission:

- * Provide developmentally appropriate learning experiences for all children age's birth to five.
- * Provide training support to parents and other caregiver of the birth to five populations.
- * Prepare children age birth to five with the skills needed to learn to be ready to take advantage of educational opportunities and learn to the best of their ability.

Voting Members Present

Roberta Anderson
Nancy Clark
Dixie Meyer
Mike Orthel
Ellen Picray
Jack Plathe
Blair Redenius
Erv Rowlands
Marc Singer
Billie Wille
Keith Wirtz

Voting Members Absent

Dini Anderson*
Barb Grandstaff
Arlet Johnson*
Jerry Hofstad
Ryan Ludwig
Sara Stevens
David VanOosbree

Others Present (non-voting)

Sara Curtis
Kristin Faber
Paige Hollinger
Lynn Beisch
Betsy Moritz

*recorded absence

The meeting was called to order at 1:15 p.m. at the First United Methodist Church in Algona

Administrative Items

- A. The minutes** from the May 21st meeting were read. Ellen Picray made a motion to approve the minutes. Erv Rowlands seconded the motion and the motion passed.
- B. The budget and expenditures sheets** were distributed and read. Paige shared that most of the expenses have gone through, but there should be some substantial

amounts still to go through at the end of the month. Projected carry-over amounts at the conservative end should be around \$40,000. Mike Orthel made a motion to approve the budget, seconded by Marc Singer. The motion passed.

- C. Conflict of Interest Agreement**– Paige shared about our policy that board members who have a conflict of interest should refrain from voting. Paige passed around the agreement for board members to sign.
- D. Update on Preschool Money and Tuition Assistance**– Paige reported that she has not informed families that applied for tuition of whether they have received it or not. We are waiting to see if any of our local schools receive 4 yr old preschool money and to see how Head Start numbers are. Paige shared that at this time Head Start numbers are low and according to our policies we are to wait until Head Start is full to approve children who qualify for other schools.
- E. PAK Board Membership** – Marc Singer made a motion to accept Ryan Ludwig’s resignation Seconded by Nancy Clark and the motion passed. The membership committee will meet shortly after the board meeting to discuss fill vacancies.
- F. Fiscal Year ’08 budget** –Due to conflict of interests, the board agreed to approve the budget in portions. Marc Singer shared from the personnel committee about salary increases for PAK employees. Dixie Meyer made a motion to approve the administration and tuition assistance portion of the school ready budget. Ellen Picray seconded the motion and the motion passed. Marc Singer made a motion to approve the Family support and Parent ed. 0-3 portion of the budget. Mike Orthel seconded the motion. Dixie Meyer and Roberta Anderson abstained from voting. The motion passed. Erv Rowlands made a motion to approve the family support and parent education 0-5 portion of the budget. Blair Redenius seconded the motion and the motion passed. Roberta Anderson, Dixie Meyer, Marc Singer and Billie Wille abstained from voting. Keith Wirtz made a motion to approve the quality improvement and other services portion of the budget. Mike Orthel seconded the motion and the motion passed. Erv Rowlands and Blair Redenius abstained from voting.
- G. QPPS Update** – Sara Curtis shared that there have been changes in QPPS since the vision meeting and that she has been working with the AEA on setting up a class for the Iowa Early Learning Standards. She feels this will work very well with QPPS. She suggested having a committee look over and help plan stipends and how the program will look. Ellen Picray, Billie Wille and Erv Rowlands volunteered to be on the committee.

II. Developmentally Appropriate Learning Experiences

- A. Summer Growing Together** - Sara passed around a flyer about summer Growing Together classes. They will take place in June and July in Algona and Emmetsburg at the local parks.

III. Open discussion

*’08 meetings. Meetings will be the 4th Monday of each month at 1:15. (alternating between Algona and Emmetsburg) The board decided to skip the July meeting.

The next board meeting is set for August 27th at 1:15 at ILCC in Emmetsburg.

State Empowerment Web Site www.empowerment.state.ia.us