

PALO ALTO & KOSSUTH COUNTIES



COMMUNITY EMPOWERMENT

PAK Empowerment Board Meeting Minutes October 27th, 2008 At First UMC in Algona

Mission:

- * Provide developmentally appropriate learning experiences for all children age's birth to five.
- * Provide training support to parents and other caregiver of the birth to five populations.
- * Prepare children age birth to five with the skills needed to learn to be ready to take advantage of educational opportunities and learn to the best of their ability.

<u>Voting Members Present</u>	<u>Voting Members Absent</u>	<u>Others Present (non-voting)</u>
Roberta Anderson	Dini Anderson*	Sara Curtis
Nancy Clark	Donna Bonnstetter*	Kristin Faber
Ted Erb	Dixie Meyer*	Paige Hollinger
Barb Grandstaff	Erv Rowlands *	Lynn Beisch
Arlet Johnson	Billie Wille*	
Ellen Picray		
Jack Plathe		
Marc Singer		
Linda Tienter		
Keith Wirtz		

*recorded absence

The meeting was called to order at 1:15 p.m. at First United Methodist Church in Algona

I. Administrative Items

A. Introductions

B. Ammendments to agenda – Marc Singer made a motion to amend the agenda by the addition of Redesignation Survey Review and the deletion of the KIDS program report. Ellen Picray seconded the motion and the motion passed

C. Approve Minutes from Sept. 22nd Meeting – Jack Plathe made a motion to approve the minutes. Keith Wirtz seconded the motion and the motion passed.

D. Distribute budget and monthly expenditure sheets – Paige shared the monthly budget and expenditure sheets. She shared that there will be an additional report

included next month. It will have the same information in a different form that will be reported to the state in January. Jack Plathe made a motion to approve the monthly budget and expenditure sheets. Ellen Picray seconded the motion and the motion passed.

- E. Membership Committee Recommendation** – The membership committee recommended Jon Dunbar to the Faith position and Keith Buckridge to the school position. Nancy Clark made a motion to accept the membership committees recommendation. Marc Singer seconded the motion and the motion passed.
- F. Empowerment Overview** – Paige distributed a chart with PAK programs and the number of children and families they serve. The board reviewed the stats.
- G. Tuition Assistance Update** – Paige reported that 14 schools participate in tuition assistance with 169 children receiving tuition assistance. 12 children are presently on the waiting list. 4 @ 300% poverty and 8 @ 200% poverty. Paige reported that she discussed this with the state and they said we could transfer money either from the quality improvement or general categories. Barb Grandstaff made a motion to approve those at the 200% level from Nov. to May. Marc Singer seconded the motion. The board discussed the cost and priority of providing tuition. Barb Grandstaff amended her motion to cover those at 200% from Sept – May and those at 300% from Nov.- May. \$5000 would be transferred from ECERs support, \$3000 from CDA support and \$1000 from Injury prevention mini-grants. Marc Singer seconded the amendment and the motion passed
- H. Quality Preschool/ Childcare Update** - Sara Curtis reported that we will have preschool teacher meetings this week and next to go over some of the QPPS requirements and to help them with starting their portfolio. The AEA is providing a regional QPPS training Dec. 1st with other state funding to provide for classroom subs. Paige also shared that she has started working with districts to support them in their Statewide Voluntary preschool plan. She encouraged board members to attend community meetings in their area when they are able.
- I. QPPS Evaluator Contract** – Paige shared a contract proposed by the AEA for the QPPS Evaluator. This person already contracts services with the AEA to provide evaluations for state funded preschool. Our contract would be to pay for evaluations in our local area. Jack Plathe made a motion to approve the contract. Roberta Anderson seconded the motion and the motion passed.
- J. Growing Together Home Visitation Plan** – Sara Curtis reported the goals of this program and asked the board for direction in establishing this program. After discussion Ellen Picray made a motion to have an RFP process available to the schools for home visitation. Paige will provide the application and the outcome committee will review applications and the board can decide at the November meeting. Linda Tienter seconded the motion and the motion passed.
- K. Family Support Programs Credentialing Update** – Paige reported that our 3 family support programs are in the credentialing process. The KIDS program has their review in Dec. Kossuth Growing Healthy Kids meets with their technical support this month and Palo Alto Growing Healthy Kids has been assigned their technical support and will be meeting with them next month.
- L. Redesignation Committee report** – Paige presented minutes and Ellen Picray reported for the committee. The committee looked over redesignation responsibilities and assigned them to committees. The board discussed a community needs assessment to deal with the issues of assessing quality preschool, childcare and parenting needs in the community. The outcome committee and policy procedure will meet in November and report at the Nov. board meeting.

M. Redesignation Survey – The board completed the redesignation survey.

II. Program Reports –

- A. **Kossuth Growing Healthy Kids** – Salina Siefkin shared for this program. The board reviewed quarterly statistics. Kossuth Growing Healthy Kids is in the process of credentialing. They recently received funding to do “Meals to Go” They will work on a simple recipe and a “family meal” Frequency of visits is based on family need.

III. Open Discussion-

Jack Plathe made a motion to adjourn, Ellen Picray seconded the motion and the motion passed.

IV. **Next Meeting - The next board meeting is set for at 1:15 at**
State Empowerment Web Site www.empowerment.state.ia.us

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