

PALO ALTO & KOSSUTH COUNTIES



COMMUNITY EMPOWERMENT

Personnel Committee Minutes

April 14th, 2008

At 2:30 at Kossuth Regional Health Center in Algona

Mission:

- * Provide developmentally appropriate learning experiences for all children age's birth to five.
- * Provide training support to parents and other caregiver of the birth to five populations.
- * Prepare children age birth to five with the skills needed to learn to be ready to take advantage of educational opportunities and learn to the best of their ability.

Members Present

Roberta Anderson
Dixie Meyer
Marc Singer

Members Absent

Nancy Clark

Others Present

Paige Hollinger

*recorded absence

- I. Review Growth Plans and Evaluations** – The committee reviewed employee growth plans and evaluations. The committee made suggestions for Kristin to expand her growth plan for FY '09. Marc will share these suggestions with Kristin. Employees were asked to set up new growth plan for FY '09 by June board meeting. Paige will share with Sara how to set up a growth plan. Copies of growth plans and evaluations will be sent to Ginger Hoffman for personnel files. Roberta Anderson suggested having a sign up sheet for program observations available to board members. The idea was that observing employees gave great insight into their work with preschools and child care locations.
- II. Budget recommendations** – The committee suggested 4% increases for employees (increases in insurance to be included within the 4%)