



COMMUNITY EMPOWERMENT

PAK Empowerment Board Meeting Minutes November 26, 2007 At First United Methodist Church in Algona

Mission:

- * Provide developmentally appropriate learning experiences for all children age's birth to five.
- * Provide training support to parents and other caregiver of the birth to five populations.
- * Prepare children age birth to five with the skills needed to learn to be ready to take advantage of educational opportunities and learn to the best of their ability.

Voting Members Present

Dini Anderson
Roberta Anderson
Nancy Clark
Ted Erb
Barb Grandstaff
Arlet Johnson
Dixie Meyer
Mike Orthel
Jack Plathe
Blair Redenius
Marc Singer
Linda Tienter
Billie Wille

Voting Members Absent

Ellen Picray*
Erv Rowlands*
Keith Wirtz
Sara Stevens

Others Present (non-voting)

Sara Curtis
Kristin Faber
Paige Hollinger
Betsy Moritz

*recorded absence

The meeting was called to order at 1:15 p.m. at The First United Methodist Church in Algona

Administrative Items

- A. The minutes** from the October 22nd board meeting were read. Marc Singer made a motion to approve the minutes. Nancy Clark seconded the motion and the motion passed.
- B. Budget and monthly expenditure sheets** – Paige shared that the allocations to the preschools for tuition assistance has been updated. Billie Wille seconded the motion and the motion passed.

- C. Distribute new committee list**– Paige passed around the updated committee list with the new board members in place. She placed the new board members on the committee in the position they replaced. Committees will be revisited at the annual board retreat and board members will be able to change committees at that time.
- D. Empowerment 10 yr celebration** – Paige shared about the 10 yr Empowerment celebration held in Des Moines this month. Marc Singer asked about using this for publicity for our local area. The board discussed writing an article with pictures for many of the activities Empowerment sponsors. Paige mentioned her desire to put together a power point presentation to share with service organizations.
- E. Outcome Committee Report** – Nancy Clark reported that the outcome committee met to look over program inputs and outcomes since 2001. Many board members appreciated the committees work and enjoyed viewing the numbers and to see how far Empowerment has come over the years. Thank you outcome committee!
- F. Personnel Report** – Marc Singer reported that the personnel committee met to discuss changes in the employee evaluation process. The change would include setting up an employee growth plan in place of the present evaluation for those employees who meet board expectations for 2 consecutive years. Evaluations usually take place around April.
- G. Set meeting with new board members** – Paige invited new and “not so new” board members to meet at 12:00 before the next board meeting in January to go over some Empowerment basics and to answer questions board members may have.
- H. Board Retreat** – Paige reported the need for a retreat this winter. The board decided to set the date for Feb. 25th at 11:30 in Emmetsburg. Some of the items to discuss will be redesignation survey, up dates to toolkits, new committees, ideas, and power point presentation

II. Developmentally Appropriate Learning Experiences

- A. YMCA Childcare Report** – Greg Bradley and Jennifer Carr reported for the YMCA. Greg Bradley reported on how the YMCA childcare was established. He reported the need for childcare was addressed originally at a community meeting, and a task force was established to meet monthly to look into establishing a childcare center. Greg reported that the YMCA organization is the leading childcare provider in the US. Blair Redenius shared about the true collaborative effort this project has been. The school district provided space and transportation as well as meals for families to purchase. The City, United Way and the PAK board have provided financial support. This collaboration has enabled the Y to expand its childcare to include preschool age children. They hope to provide infant care in the future. Jennifer Carr reported on the childcare numbers and routine. Presently the childcare has 44 preschool children registered. They are able to provide care for up to 25 children at a time. They abide by state licensure requirements. Their rates are \$2.50/hr for 1st child and \$2.00/hr for 2nd and more. Jennifer reported that Empowerment continues to support them with literacy promotion visits and professional development.
- B. Preschool Support Report** - Sara Curtis reported that 21 preschools receive literacy promotion visits usually monthly. This impacts 315 children. Sara also reported that she is also doing these visits with Head Start. 18 preschools are

involved in QPPS. 19 teachers and/or associates are taking the Iowa Early Learning Standards class. Sara passed around a folder displaying the information that class participants receive.

III. Open discussion

Paige reported that she received the insurance quote to cover computers and other equipment. There was question as to what was covered by the AEA. She was asked to look further into this and report back next month.

The next board meeting is set for January 28th at 1:15 at the First United Methodist Church in Algona.

State Empowerment Web Site www.empowerment.state.ia.us

PAK Empowerment Web Site www.pakempowerment.com