

PALO ALTO & KOSSUTH COUNTIES



## COMMUNITY EMPOWERMENT

### *PAK Empowerment Board personnel Committee Meeting Minutes 9:30 Aug. 10<sup>th</sup> at AEA in Algona*

#### Mission:

- \* Provide developmentally appropriate learning experiences for all children age's birth to five.
- \* Provide training support to parents and other Caregivers of the birth to five populations.
- \* Prepare children age birth to five with the skills needed to learn to be ready to take advantage of educational opportunities and learn to the best of their ability.

#### **I. Administrative Items**

- A.** Review Job description for ECI Director – Paige shared a copy of the tool to help form a job description. This is a tool for the board to reference for knowledge of job expectations and for merger discussions. Paige also shared required outcomes for the ECI director. (coordinator)
- B.** Review statewide outcomes for preschool and childcare consultants – The committee reviewed outcomes required and discussed how to best meet these in regards to Kristin's childcare visits. Discussion about lack of local control and ability to show with our outcomes the difference we are making.
- C.** Review Growth plan ideas – Paige and Kristin will work on growth plans and will present those to the committee
- D.** Discuss personnel issues in regards to merger plans- The committee discussed the need to reassess current personnel contracts with AEA.

For board members unable to attend, please call: (515) 295-7784 or email [phollinger@aea8.k12.ia.us](mailto:phollinger@aea8.k12.ia.us)

\* Just a reminder: If you do not register your absence, you will not be considered for any conference calls.